Example CV

Personal information
(such as DOB, contact details, place of birth and marital status)

Educational history
2008 – Present Course.....
University.....

2005 – 2008 Course.....
University.....

Work experience
(start with most relevant work experience. Be precise in your duties and tasks, reason for leave and give a reference)

Computer Skills
(Computer skills, mention as many as you can)

Language Skills
Mention as many languages as you can speak. For example:
Mark yourself from 1-10 in each category:

Language	Writing	Reading	Listening	Speaking
English	7	8	9	7
Other				

Hobbies
Interesting hobbies, such as sports, travelling etc.

What's funny about you?
Nearly nobody does this, but writing what's funny about yourself make the application more personal than it already is.

Please remember this CV will be your application to the company. So please ensure your CV is relevant, written in a formal style and of course in English.